**12th Night Proposal**

**DATE:**

January 7th, 2017

**LOCATION**,

Waiting to hear confirmation from the Hidden Springs Church in Howell.

**THEME:**

To host a day full of revelry and cheer in our season of peace. I look to bring those in attendance together by offering space to enjoy one’s company. This year I also hope to bring a level of fun by working in the theme of period gaming as well.

**STAFF:**

* **Event Steward**: Ceara ingean Mhuirgheasa
* **Event Deputy**: Giovanna Adimari
* **Gate**: Gavriil Petrivich
* **Feast:** Hannah Schreiber
* **Lunch Tavern:** Heilvé Sunnasdottir
* **Dance:** Alina of Foxwood
* **Royalty Liaison:** Simone Marie Genevive Fornneau

**Tentative SCHEDULE:**

Set up time: Either 7pm Friday or early Saturday

Gate opens: 9am

There will be classes, merchants, and other activities through the day. This is still TBD

Event ends: 9pm

Clean up time: 9pm

**BUDGET**:

$ 500\_\_\_\_\_ Cost of Site (Still waiting to hear back. It was a percentage of admission last time.)

$ 100\_\_\_\_\_ Decorating, Advertising, Gate Supplies, Printing Materials, Other

$ 700\_\_\_\_\_ Lunch budget (More discussion to be had about this)

$1000\_\_\_\_\_ Feast Budget

$ \_\_\_\_\_ Cost and \_\_\_\_ number of free admissions (if any).

$ 200\_\_\_\_\_ Fudge Factor (for unexpected issues) (about 10%)

$ 200\_\_\_\_\_ Hotel for TRM

**$2,700**\_\_\_\_\_ **Total**

**Site Fee:**

$ 10\_\_\_\_ Adults

$ 5\_\_\_\_ Children

$n/a\_\_\_\_ Family Cap (2 adults & 2 children)

**Breakeven:** 170 Adults (Feast will be paid separately)

(Last year’s attendance was \_\_\_\_\_ adults.) (Working on getting the answer for this)

Formula: event budget total ÷ adult gate fee = number needed to break even

**ANY ADDITIONAL Information:**